

AT THE ABBEY HOTEL





Henley in Arden Suite

Will hold up to:220 guests for a buffet
OR

120 guests for a sit down meal

Warwick holds up to:

70 for a buffet OR

50 for a sit down meal



Westminster

Will hold up to:

40 guests for a buffet OR

30 guests for a sit down meal



With any celebration you are planning, our room hire includes:

- Dedicated events team to help you plan your event
- Dedicated Event Manager on the day to help your event run smoothly
- Access to outdoor patio area
- White table linen, chairs & tables
- Use of our cake stand & knife
- All staffing for the event
- Cutlery, crockery & glassware
- Use of our sound system
- Our mirrors & tealights for the table centres

Prices available on quotation
Prices start from £100.00 hire for the day
(Where not included in a package)

Menus will be provided separately

Dry Hire Our Event Space Hire offers a blank canvas, in one of our stunning event spaces, and allows you to design your dream event and provide your own catering. Includes: Private room hire Tables Chairs • Table linen & napkins Cutlery & crockery Price available upon request



Drinks Packages

ARRIVAL DRINKS

Prosecco Bottled beer Orange juice Glass of house wine Mocktail

TABLE DRINKS

Glass of house wine Bottle of house wine Bottle of Prosecco Jug of orange juice Mineral water

A full wine list is available on request

Price available upon request





Baby showers & gender reveal parties

£29.00 PER ADULT £14.50 PER CHILD (AGED 3-12) Minimum of 10 guests up to 50 guests

Mocktail on arrival* Selection of dainty finger sandwiches:

- Ham
- Cheese
- Egg & cress
- Tuna & mayonnaise

Warm plain & fruit scones with clotted cream & jam Parmesan & cheddar pinwheels Selection of homemade cakes Private room hire Chair covers & sashes Baby boxes filled with balloons

*Upgrade to fizz on arrival for £5.00 per person

Bridal celebrations

£27.50 PER PERSON Minimum of 10 guests up to 50 guests

Fizz on arrival
Selection of dainty finger sandwiches:

- Ham
- Cheese
- Egg & cress
- Tuna & mayonnaise

Warm plain & fruit scones with clotted cream & jam Parmesan & cheddar pinwheels Selection of homemade cakes Private room hire Chair covers & sashes





Groomsmen's golf day

£25.00 PER PERSON Minimum of 5 guests up to 20 guests

- Use of the Inrange Driving Range with 50 balls per person
- Bottle of beer and a pizza

Groom plays free!

No supplement would be added for the Groom

Upgrade to 18 holes of golf for £30.00 per person

Upgrade to a BBQ for £15.00 per person

*BBQs for less than 50 guests, will be served as a buffet



Christenings & family gatherings

£29.00 PER ADULT £14.50 PER CHILD (AGED 3-12) Minimum of 20 guests

Prosecco or Mocktail on arrival 5 Item finger buffet Room hire Chair covers & sashes

Upgrade to a 3 course meal from £10.00 per person

Resident DJ available from £365.00







Prom package

£29.00 PER PERSON Minimum of 20 guests

Mocktail on arrival
5 Item finger buffet
Room hire
Chair covers and sashes
Red carpet on arrival

Upgrade to a 3 course meal from £10.00 per person

Resident DJ available from £365.00

Cupcakes from £1.65

Unlimited soft drinks £15.00 per person (pepsi max, diet pepsi, lemonade, orange juice, apple juice)

Light up letters from £50.00 per letter and number

Party package

£29.00 PER ADULT £14.50 PER CHILD (AGED 3-12) Minimum of 50 guests up to 220 guests

Glass of fizz or mocktail on arrival 5 Item buffet Room hire Chair covers and sashes Red carpet on arrival

Upgrade to a 3 course meal from £10.00 per person

Resident DJ available from £365.00





PHOTO WALL from £250.00

TOUCHE

A white floral backdrop, perfect for taking some selfies to show off to your family & friends!

LARGE LIGHT UP LETTERS From £50.00 per letter or number

Add your name, initials, a special date or just spread the love with these feature lights. A great addition to any party.

CHAIR COVERS From £3.50 per chair

Finish any room with elegant chair coverings. Choose from either a coloured sash or hood.

DISCO From £365.00

Dance the night away, party to the classics and get your guests up on the dance floor, our resident DJ's have been working with us for many years!

CUPCAKES OR BISCUITS From £1.65 per person



Terms & conditions

01. PAYMENTS

A booking fee of £100.00 is required to secure any date with us. We can hold a date provisionally for a maximum of 7 days, unless agreed otherwise.

02. CANCELLATION

If you cancel a booking we may have difficulty rebooking the space. Therefore, if you cancel your event we will keep all of the booking fee/administration charge/pre payment paid in relation to costs incurred. We will endeavour to resell any cancelled space, thus reducing the cancellation fee applicable unless any costs are incurred by The Abbey Hotel. Booking date until 1 month prior to your event: Forfeit any booking fee/administration charges/pre-payment made. Less than 1 month prior to your event: 100% of the total booking value (based on contracted minimum numbers below).

03. MINIMUM NUMBERS

Minimum numbers apply to all bookings. These will be confirmed by your event manager at the time of booking. If your numbers drop to below these minimum numbers, then you may still be charged the full numbers, unless agreed in writing by your event manager.

04. OTHER

APPOINTMENT PROCEDURE: You will be required to liaise with a designated member of our team to arrange suitable appointments.

CONFIRMATION OF FINAL DETAILS AND PAYMENT: Final numbers and details must be confirmed at least one month prior to your event date, at this point the final account will be presented for payment.

WRITTEN QUOTATIONS: Are available on request, prices quoted are valid for one calendar month from the date of issue & are charged at the current rate of VAT

THE HOTEL RESERVES THE RIGHT TO CHANGE ANY PRICE DUE TO CIRCUMSTANCES OUTSIDE ITS CONTROL. A 30 day notice of this price increase will be given in writing.

CHILD AGES: Children under 2 free of charge. Children aged 2 - 12 charged at child prices. Children over 12 will be charged as an adult.

CASHLESS VENUE: We only accept card and electronic card payments, and we are no longer accepting cash payments on our premises.

HOTEL

Contact a member of our Events Team on 01527 406600 or email events@theabbeyhotel.co.uk theabbeyhotel.co.uk