

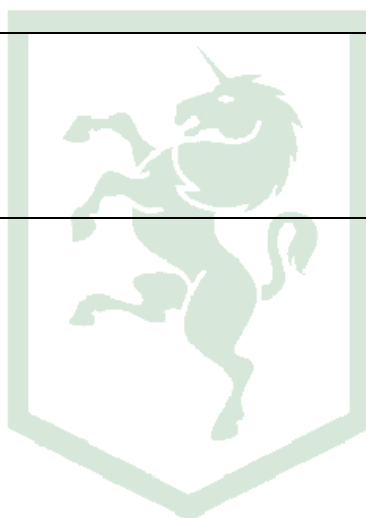


BELTON WOODS  
LODGES

Meeting Name:	Belton Woods Lodges: Committee Meeting			
Date of Meeting	15 <sup>th</sup> November 2024	Time:	10:30am	
Minutes Prepared By:	Kelly Harlock	Location:	Zoom Call	
Attendees:	PB: Phillip Bond, Owners Representative JF: John Frosdick, Owners Representative DH: David Hampson, Owners Representative RG: Ross Grieve, Management Company Representative SM: Steve McGinnis, Management Company Representative/ Accounts KH: Kelly Harlock, Belton Woods Lodges Resort Manager			
Opening of the Meeting:	Philip Bond welcomed and opened the Zoom. Sharon Kinsella, David Clarke and Llyod Neal are unable to attended the Zoom Call and sends their apologies.			
Agenda, Notes, Discussions, Issues, Actions				Actions
Previous Minutes	Philip asks the committee to approve the previous minutes.  Minutes approved			
Arising matters	Kitchens – will occupancy so high already, we are struggling to get the initial one booked in, we are now looking into January to have this completed. Final costings are unsure of as we do not know what lies behind the walls, therefore additional costs may have to be factored in after the first one is completed.			
Financials	Final accounts have been completed and are with the auditors, there are a few final parts the Brian needs to look through and complete on our behalf.  Brian has asked for a committee vote to be completed as Belton Woods Lodges Limited has outstanding Invoice for previous costs invoiced for the sum of £235,000 that needs to be in the accounts between the Lodges Limited accounts and the Lodge’s Owner’s Club. This will then decrease the monies owed between companies and is not a request for payment.  Proposal: DH Seconded: JF			

Resort Update	<p>RG: Not much to update the Committee on since the last meeting. No health and safety matters to bring to attention and all compliance checks are up to date.</p> <p>Showers have been a key focus on the last few months as we have been finding leaks from behind the walls. This is from the building moving over time. The team are going to continue on the showers over the course of time and giving them a mini refurb whilst completing the work.</p> <p>Staffing has also been very difficult this summer and September, but we are now getting back to where we need to be and we continue to grow the team as required.</p> <p>DH: Asks what affect the new NI contributions for employers will have on the business and employment?</p> <p>RG: We are looking at an increase of £30,000 - £35,000. It is what it is and we will continue to look to budget accordingly. We will be looking through options in the coming months.</p>	
Hotel Update	<p>Updates from the hotel is that the following discount will be available from the 1<sup>st</sup> January:</p> <p>Food &amp; Beverage</p> <ul style="list-style-type: none"> <li>- Breakfast in the morning is set price of £13.50 - 10% off all Food and Beverage Outlets (Excluding any major holidays/events)</li> <li>- All 25% discounts will expire by 1<sup>st</sup> Jan 2025</li> </ul> <p>Leisure</p> <ul style="list-style-type: none"> <li>- Lodge guests continue to get access to use the facilities - Towels are £1 each for use, unless they want to bring their own to use</li> <li>- Quiz nights – no longer offered other than boxing day</li> </ul> <p>Spa</p> <ul style="list-style-type: none"> <li>- 10% off Treatments only Monday – Thursday (subject to availability) To book email <a href="mailto:spa@beltonwoods.co.uk">spa@beltonwoods.co.uk</a> or come down to the hotel</li> </ul> <p>Golf</p> <ul style="list-style-type: none"> <li>- £30 Green Fees (Monday – Sunday) - £30 Per Buggy Rental (Monday-Sunday) all to be booked through <a href="mailto:golf@beltonwoods.co.uk">golf@beltonwoods.co.uk</a> subject to availability and time of year</li> </ul>	
Guest Feedback	<p>Belton is always higher and we don't generally have complaints. The site did drop over Summer, but this is normal across all sites, Belton has risen again and sits at where we would like the scores to be.</p>	

AOB	<p>AGM – We are looking to hold the AGM in Feb/March time again. RG asks if the committee is still happy to host the meeting on Zoom.</p> <p>All agreed it is best practise for all.</p> <p>The committee asks which member's term in office is coming to an end this year, Ross confirms it is Llyod's.</p>	
	Philip thanked everyone for their time today, we will speak soon.	



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