



DoubleTree by Hilton  
Stoke-on-Trent  
*Weddings*

## Congratulations

The months ahead will be among the most exciting of your life. We are thrilled that you are considering DoubleTree by Hilton Stoke-on-Trent to help plan your perfect day. We will ensure all your wedding dreams come true and tailor make the most wonderful celebration that your loved ones will be talking about for years to come.



*“We held our wedding at the Moat House on the 11th August 2019. Everything ran smoothly and all staff members were really helpful and happy to help with everything. We had so many compliments on the evening buffet on how nice it was and there was plenty for everyone! The room was set up just as requested which looked lovely everything ran on time.*

*It was a lovely day made stress free by all members of staff at the hotel.”*

Mr & Mrs Kempson



## The Perfect Location

Your wedding day will be one of the most exciting and memorable days of your life and our aim will always be to ensure you enjoy it to the full. Doubletree by Hilton Stoke on Trent offers a pleasant, friendly atmosphere and provides all the ingredients needed for the most special of days.

We have four and a half acres of gardens and landscaped grounds in Etruria Vale. The beautiful surroundings featuring lush greenery and wonderful wildlife form the ideal backdrop and create fantastic photo opportunities for your special day.

With 3 stunning reception rooms we can host the perfect intimate celebration for a handful of loved ones, to a big lavish affair for over 200 guests.

Our tailored wedding packages in our beautiful venue, are designed to take the stress away from your planning, allowing you to enjoy every second of your truly memorable celebration.







## Wedding Rooms

### Ceremony Rooms

Elizabethan  
From £500

Ceremony Capacity: 200

Earl of Granville  
From £250

Ceremony Capacity: 80

### Reception Rooms

Ballroom  
From £1000

Wedding Breakfast Capacity: 350

JW's  
From £500

Wedding Breakfast Capacity: 120

Bentley  
From £500

Wedding Breakfast Capacity: 80

The above rates are inclusive of VAT cover your daytime and evening reception. Additional room hire will be charged for your Civil Ceremony.

Please note that the hotel does not offer exclusivity of the venue to wedding parties.

The hotel may take up to 3 weddings on one day although great care and attention will be given to ensure that each party are kept to their designated part of the hotel

Should you have any concerns about this please contact the hotel wedding coordinator to discuss.





## Wedding Breakfast

We offer a stunning assortment of options for your wedding day, all created by our Head Chef and the team.

Pick from a selection of Chef's mouth-watering dishes and piece together your very own combination for your Wedding Breakfast Menu. There's no better way to put your own twist on your big day.



## Extra Touches

We understand that every Wedding is unique, which is why we offer a wide range of wedding packages, but all with options to add those finishing touches to have a wedding day that truly reflects your personalities.

From sweet carts and donut walls, to selfie mirrors and beautiful post boxes, we can arrange an array of added extras to make your day that little extra special.



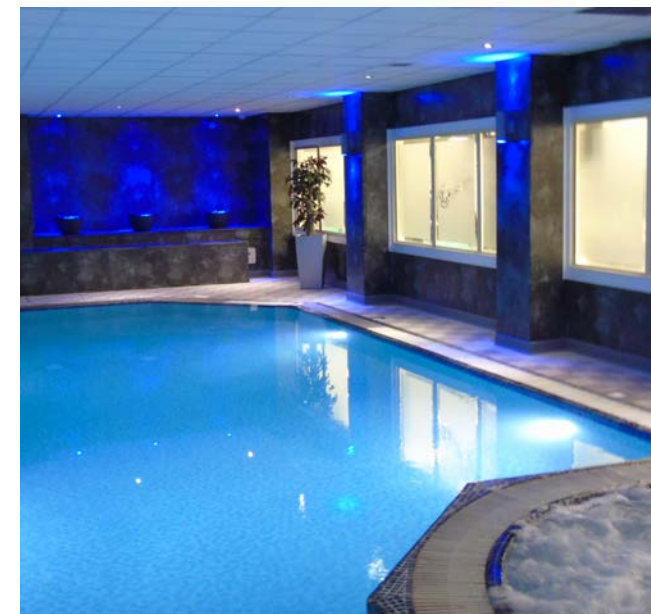
## Luxury Accommodation

Our elegantly-decorated bedrooms are perfect for accommodating you and your guests.

As our wedding gift to you, we'll treat you to a complimentary stay in one of our Deluxe Rooms on your wedding night and your guests will receive preferential rates for our hotel bedrooms.

Check in time of 3:00pm and check out at 11:00am. All guests staying overnight can enjoy complimentary use of our leisure facilities.

Terms and conditions apply. Preferential rates are subject to availability. Complimentary stay is valid when booking a qualifying package.



## Spa & Leisure

Guests can indulge in a treatment or two at the DoubleTree by Hilton Stoke-on-Trent Spa or spend time relaxing in the swimming pool. Our skilled team of beauticians and therapists offer a wonderful range of deeply indulgent treatments.





## Classic Wedding Package

from £4,995

Park Suite based on 75 Day Guests and 140 Evening Guests

Package Includes:

Room Hire

Dedicated Wedding Coordinator

3 Course Wedding Breakfast

Glass of House Wine during the Wedding Breakfast

Glass of fizz for the Toast per person

Evening Finger Buffet for 140 guests

Red Carpet on Arrival

A selection of three canapés

Tea & Coffee

Sweet Cart

Free On-site Car Parking

Preferential Accommodation Rates

from £xx Bed & Breakfast  
(Subject to availability)

Recommended Supplier List

**For further information contact our wedding  
co-ordinator on 01782 609988  
or email [info@dtstoke.com](mailto:info@dtstoke.com)**

## Intimate Wedding Package

from £2,021

Based on 40 Day Guests and 60 Evening Guests

Bentley Room

Package Includes:

Room Hire

Dedicated Wedding Coordinator

Sparkling Wine Arrival Drink

3 Course Wedding Breakfast for 40 guests

Glass of fizz for the Toast

Evening Buffet for 60 guests

Free On-site Car Parking

Preferential Accommodation Rates

from £xx Bed & Breakfast  
(Subject to availability)

Recommended Supplier List

**For further information contact our wedding  
co-ordinator on 01782 609988 or email**







## Extravagant Package

from £5,995

Park Suite based on 75 Day Guests and 140 Evening Guests

Package Includes:

Room Hire

Dedicated Wedding Coordinator

3 Course Wedding Breakfast

Two Glasses of House Wine during the meal

Glass of Champagne for the Toast per person

Evening Finger Buffet

Red Carpet on Arrival

Sweet Cart

A selection of six canapés

Tea & Coffee

Chair covers & white table linen

Free On-site Car Parking

Three Week Gym Pass

Preferential Accommodation Rates

from £xx Bed & Breakfast

(Subject to availability)

Recommended Supplier List

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# Finger Buffet

Create your own buffet

Choose 5 of the following items £15.00 per person

Additional items £2.00 per item

- Open Deli Sandwiches
- Roasted Tomato & Feta Bruschetta
- Spiced Jacket Wedges
- Fig & Goats Cheese Filo Parcels
- Teriyaki Chicken Skewers
- Vegetable Crudities with Hummus
- Tomato & Basil Quiche
- Mixed Tortilla Wraps
- Spiced Vegetable Samosas
- Italian Spinach Bruschetta
- Tempura Battered Beef
- Mini Filled Yorkshire Puddings
- Toasted Brioche Burger Sliders
- Thai Green Chicken Vol-au-Vents
- Chicken & Chorizo Kebabs

- Tropical Fresh Fruit Platter
- Jam Scones with Chantilly Cream
- Mini Chocolate Eclairs
- Melon Kebabs with Coulis Dip
- Mini Chocolate Brownies
- Lemon Posset Shots
- Profiteroles with Chocolate Dip

# Afternoon Tea

Why not try something different and offer your guests a delicious traditional afternoon tea?

Our Afternoon Tea Menu consists of filled finger sandwiches, amazing mini cakes and other sweet treats along with traditional scones with preserves. All served with freshly brewed tea & coffee.

£24.95 per adult

£12.95 per child



# Additional Extras

Every wedding is an individual celebration so why not create your own bespoke wedding package or add some extra touches to make your day unique.

**For further information contact our wedding co-ordinator on 01782 609988 or email [info@dtstoke.com](mailto:info@dtstoke.com)**

- Toast Drink Upgrade
- Menu Cards
- Cake Stand & Knife
- Wooden Sweet Carts
- Balloons/Balloon Arch
- Coloured Linen
- Disco/DJ
- Children’s Entertainer
- Selfie Mirror
- White Post Box
- Donut Wall



# Frequently Asked Questions

## Service Length

Approx. 2 hours including a serving of tea and coffee.

## Restrictions

The only restrictions we have at the hotel is no smoke machines and no candles.

## Registrar

Please note you must make your own arrangements with the registrars the hotel is not responsible for booking this.

## Confetti

Confetti is only allowed outside the hotel and it must be biodegradable.

## Outside Catering

Outside catering is not allowed, cake and sweet tables are allowed.

## Accommodation

Check in is guaranteed from 3pm, check out is 11am the next morning. If you do require an earlier check in it's an extra £10 per hour charge from 12pm.

## Car Parking

Parking is free for guests using the hotel, they must register their vehicle at reception on arrival.

## Wedding Setup

Our wedding coordinator will confirm set up time nearer to your event.

## Seating Arrangements

Our 5ft round tables seat up to a maximum of 10 guests, we have larger 6ft tables which seat a maximum of 12.

## Evening Entertainment

We can book our resident DJ for you, if you are bringing in your own we require their PAT testing certificate and public liability insurance. Live entertainment is permitted in The Ballroom and The Bentley.

## Wedding Buffet

All evening wedding guests must be catered for.

## Turnaround Time

After your wedding breakfast has taken place, we require an hour to turn the room around ready for the evening reception, within this time you can use our VIVA bar and lounge area (please note it's a public area in which any guest can use).

# Wedding Booking Conditions

Please note that the hotel does not cater for multiple choice menus.

The organiser must select one starter, one main course and one dessert, all guests have the same except for vegetarians or any other dietary requirement.

## Numbers

To qualify for the Full Wedding Package the minimum numbers are as follows.

Bentley 40 Adults for the Wedding Breakfast and 60 for the Evening Reception

Ballroom- 85 Adults for the Wedding Breakfast and 150 for the Evening Reception

JW's - 60 Adults for the Wedding Breakfast and 100 for the Evening Reception

We reserve the right to charge for minimum numbers stated above should there be a shortfall in the numbers.

If your final numbers differ significantly from the original enquiry we reserve the right to transfer your event to a more appropriate Banqueting Suite

All day and evening wedding guests must be catered for.

The prices quoted in this brochure are valid at the time of going to print but may be subject to change.

## Deposits and Payments

On making a provisional booking with the Wedding Co-ordinator, the date will be held for 14 days while you correspond with your Church or Registry Office. After 14 days, we will ask you to confirm your booking by signing a contract and paying a 25% deposit, 75% deposit to be paid 12 weeks prior. All deposits are non-refundable and non-transferable.

Full payment to be made 4 weeks prior to your event.

## Alcohol

If your guests bring their own alcohol into the venue, the Hotel reserves the right to charge the equivalent for each empty vessel that is found back to the couple on departure.

## Special Offers and Discounts

Sunday Wedding Packages will receive a 10% discount. Excluding bank holidays. This includes the Drinks Packages, Wedding Breakfast and Evening Buffet when minimum numbers are catered for. A Winter Discount of 10% is also available for weddings between 31st October & 31st March.

These offers are not available when on the £2022.00 or £2023.00 packages.

## Miscellaneous

Self-Catering is not allowed.

No candles are permitted in the hotel.

All confetti used on the hotel grounds must be biodegradable.

## Insurance

It is advisable to arrange adequate insurance cover as the hotel will not be responsible for any loss or damage to the client's property, including wedding gifts brought into the hotel.

All contractors/suppliers must comply with the hotel health and safety regulations and must complete a health and safety form and produce an up to date public liability insurance policy.

The hotel reserves the right to disallow access to suppliers who do not comply.

## Cancellation Policy

No refunds will be given once deposits are placed





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[info@dtstoke.com](mailto:info@dtstoke.com)



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