

Meetings & Conferences



Amazing ideas are sparked from inspiring teams. From conferences and breakfast brainstorms to cocktail parties and gala dinners. Plus, we offer our bedrooms at a discounted rate for our business guests. Let us help you shape your next amazing event.

With 5 different meeting rooms, we can host anything from 2 up to 150 delegates. Each room is fully equipped with the latest technology to support your business requirements along with super-fast Wi-Fi in each room and event space. You also have the option to book rooms for your business guests at a special rate.

| Capacity | Crystal Ballroom | Essex Room | Suffolk Room | Kent Room | Hertford Room |
|-------------------------|------------------|------------|--------------|-----------|---------------|
| Classroom | 35 | 20 | 15 | 0 | 0 |
| Boardroom | 40 | 24 | 18 | 8 | 8 |
| Cabaret | 80 | 40 | 24 | 0 | 0 |
| Theatre | 150 | 45 | 20 | 0 | 0 |
| U-Shape | 35 | 25 | 15 | 0 | 0 |
| Banqueting | 125 | 35 | 24 | 8 | 8 |
| Party Buffet | 120 | 40 | 30 | 0 | 0 |
| Width of Room | 9.63m | 8.65m | 4.91m | 3.35m | 3.82m |
| Length of Room | 16.62m | 8.62m | 8.81m | 4.88m | 4.23m |
| Height of Room | 3.16m | 2.54m | 2.59m | 2.59m | 2.59m |
| Natural Daylight | YES | YES | YES | YES | YES |
| Air Conditioning | YES | YES | YES | NO | NO |
| Disabled Access | YES | NO | YES | YES | YES |
| Wi-Fi | YES | YES | YES | YES | YES |
| Sound System | YES | NO | NO | NO | NO |

The Essex Room is located on the first floor and is only accessible via stairs

Day Delegate Rates

Minimum of 10 people

All Delegate Rates include the following:

- Room Hire
- Car Parking*
- Fast Wi-Fi
- Arrival Tea, Coffee & Biscuits
- Mid-Morning Tea, Coffee & Biscuits
- Lunch options
- Afternoon Tea, Coffee & Biscuits
- Flipchart & Pens
- LCD Projector & Screen
- Jugs of Iced Water

24-Hour Delegate rate also available

*Subject to availability



Bronze Package at £43 per person
Including a Selection of Sandwiches & Wedges

Silver Package at £46 per person

Including a Finger Buffet:

- Selection of Sandwiches, Baguettes & Paninis
- Chicken Goujons
- Potato Wedges & Garlic Mayo
- Mini Beef Burgers in Buns
- Mediterranean Vegetable Kebabs
- Tomato, Basil & Goats Cheese Tarts
- Lemon & Thyme Chicken Pieces

Gold Package at £50 per person
Pastries in the Morning
Hot Buffet