

Meetings & Conferences



Amazing ideas are sparked from inspiring teams. From conferences and breakfast brainstorms to cocktail parties and gala dinners. Plus, we offer our bedrooms at a discounted rate for our business guests. Let us help you shape your next amazing event.

With 5 different meeting rooms, we can host anything from 2 up to 150 delegates. Each room is fully equipped with the latest technology to support your business requirements along with super-fast Wi-Fi in each room and event space. You also have the option to book rooms for your business guests at a special rate.

Capacity	Crystal Ballroom	Essex Room	Suffolk Room	Kent Room	Hertford Room
Classroom	35	20	15	0	0
Boardroom	35	24	18	8	8
Cabaret	110	35	16	0	0
Theatre	150	45	20	0	0
U-Shape	35	25	15	0	0
Banqueting	125	35	24	8	8
Party Buffet	120	40	30	0	0
Width of Room	9.63m	8.65m	4.91m	3.35m	3.82m
Length of Room	16.62m	8.62m	8.81m	4.88m	4.23m
Height of Room	3.16m	2.54m	2.59m	2.59m	2.59m
Natural Daylight	YES	YES	YES	YES	YES
Air Conditioning	YES	YES	YES	NO	NO
Disabled Access	YES	NO	YES	YES	YES
Wi-Fi	YES	YES	YES	YES	YES
Sound System	YES	NO	NO	NO	NO

The Essex Room is located on the first floor and is only accessible via stairs

Day Delegate Rates

Minimum of 10 people

All Delegate Rates include the following:

Room Hire
Car Parking*
Fast Wi-Fi

Arrival Tea, Coffee & Biscuits
Mid-Morning Tea, Coffee & Biscuits
Lunch options
Afternoon Tea, Coffee & Biscuits
Flipchart & Pens
LCD Projector & Screen
Jugs of Iced Water

All of the above with...

Option 1 - Finger Buffet £44.00 per person

Option 2 - Hot Buffet £46.00 per person

24-Hour Delegate rate also available

*Subject to availability



Option 1 - Finger Buffet £44.00 per person

Selection of Finger Sandwiches

Mini Sausage Rolls (g,e,m,mu,se,su)

Chicken Goujons (g,e,m)

Potato Wedges with Garlic Mayo (v,ve)

Mediterranean Vegetable Kebabs (v,ve)

Chicken Skewers with a Pesto Dressing

Tomato, Basil and Goat's Cheese Filo Tarts (g,e,m)

Option 2 - Hot Buffet £46.00 per person

Hot Meat & Vegetarian Dishes with
complimentary side dishes and salad