

Meetings & Conferences



Amazing ideas are sparked from inspiring teams. From conferences and breakfast brainstorms to cocktail parties and gala dinners. Plus, we offer our bedrooms at a discounted rate for our business guests. Let us help you shape your next amazing event.

With 5 different meeting rooms, we can host anything from two up to 150 delegates. Each room is fully equipped with the latest technology to support your business requirements along with super-fast Wi-Fi in each room and event space. You also have the option to book rooms for your business guests at a special rate.

Capacity	Crystal Ballroom	Essex Room	Suffolk Room	Kent Room	Hertford Room
Classroom	35	20	15	0	0
Boardroom	35	24	18	8	8
Cabaret	110	35	16	0	0
Theatre	150	45	20	0	0
U-Shape	35	25	15	0	0
Banqueting	125	35	24	8	8
Party Buffet	120	40	30	0	0
Width of Room	9.63m	8.65m	4.91m	3.35m	3.82m
Length of Room	16.62m	8.62m	8.81m	4.88m	4.23m
Height of Room	3.16m	2.54m	2.59m	2.59m	2.59m
Natural Daylight	YES	YES	YES	YES	YES
Air Conditioning	YES	YES	YES	NO	NO
Disabled Access	YES	NO	YES	YES	YES
Wi-Fi	YES	YES	YES	YES	YES
Sound System	YES	NO	NO	NO	NO

The Essex Room is located on the first floor and is only accessible via stairs

Room Hire Charges

Room Name	Full Day (9am to 5pm)	Evening from 5pm
Crystal Ballroom	£600/£750 Fri/Sat	£300/£500 Fri/Sat
Essex Room	£400/£500 Fri/Sat	£250/£300 Fri/Sat
Suffolk Room	£350	£225
Hertford Room	£200	£150
Kent Room	£200	£150

Function Bar(s) - Minimum of 14 days' notice
Pre-authorisation of a Credit Card prior to the event

Essex Bar - Minimum spend of £250 (Bottle Bar Only)
Crystal Bar - Minimum spend of £400